

# • Chez Bushwick •

## **Welcome to Chez Bushwick!!!**

Before you begin to rent, there are a few things that we would like to go over with you so that the process can be as smooth as possible.

### **Membership & Rental Contract:**

First you need to become a **Chez Bushwick Member!** Membership is required to receive subsidized space.

The Membership fee for one year is **\$5**. You'll receive an email with your Member #.

All renters must sign our **Rental Contract**. This details the rules for using the studio.

You'll find a Membership Form & Rental Contract in the following pages. Please only **sign it once**, rather than each time you rent.

### **Keys:**

The Keys are available at **Brooklyn's Natural**; the location is around the corner from the studio at 49 Bogart St. Go to the cashier and ask for the keys to Chez Bushwick.

For the map to Brooklyn's Natural view "Getting to the studio".

The studio is on the **2<sup>nd</sup> floor**, Unit #23.

**IT IS OF VITAL IMPORTANCE THAT YOU RETURN THE KEYS  
RIGHT AFTER YOU ARE DONE WITH YOUR RENTAL  
or  
THAT YOU PASS THEM ALONG TO THE NEXT RENTER  
AFTER THEY HAVE BEEN BUZZED IN. (Buzzer #11)**

### **Payment:**

There are payment envelopes located on the desk in the studio; please place your payment (\$5 an hour) in the envelope and put it inside the black safe box which is located above the door buzzer.

You can pay in cash or by check (make checks payable to: Chez Bushwick, Inc.).

To rent the studio to teach class please email [studio@chezbushwick.net](mailto:studio@chezbushwick.net).

**PLEASE EMAIL [studio@chezbushwick.net](mailto:studio@chezbushwick.net)  
IF YOU ARE CHANGING YOUR PAYMENT METHOD**

### **Policy:**

Note that we have a **2 weeks cancellation policy**. You are responsible to pay for missed rehearsals.

A **limited number** of hours per renter has been introduced. No more than **100 hours per month** can be booked by an individual choreographer or group.

### **Address & Contact:**

Chez Bushwick, Inc.

304 Boerum St. #23, Buzzer #11

Brooklyn, NY 11206

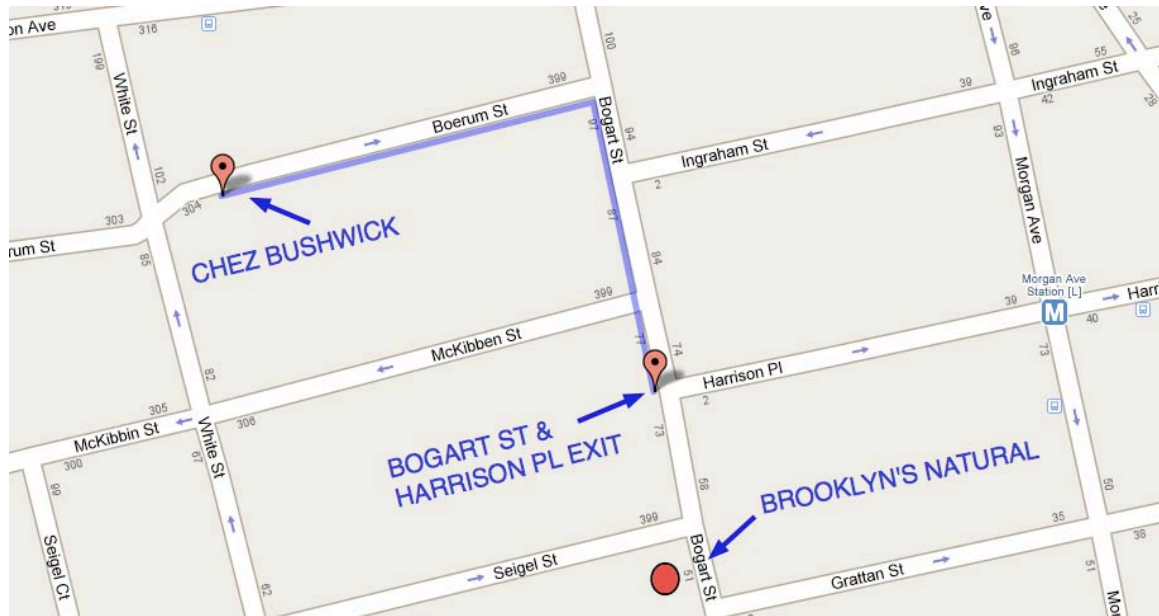
E-mail: [studio@chezbushwick.net](mailto:studio@chezbushwick.net)

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## Getting to the studio:

- **L TRAIN** to Morgan Avenue
  - Take the **Bogart St. & Harrison Pl. EXIT**
  - Turn **LEFT** outside the station
  - Turn **LEFT** onto Boerum Street
- (Chez Bushwick is roughly 80 steps from the station)



## To Schedule Studio Time:

Check our online calendar at [http://www.chezbushwick.net/space\\_rental.html](http://www.chezbushwick.net/space_rental.html) and email us at [studio@chezbushwick.net](mailto:studio@chezbushwick.net) to schedule rental. Please know that we will get back to you as soon as we can to confirm the rental. We are a small but mighty group of people with many commitments.

## After your space is confirmed:

- Print out this document and read it carefully
- Sign the Membership Form & Rental Contract
- Pick up the keys at the Brooklyn's Natural
- Follow the directions above (and the map) to reach our studio
- You will find a "2009 Membership Form & Rental Contract" envelope inside the studio. Use it to fold both, your Membership Form & Rental Contract and the Membership fee of \$5 – plus Renters Survey, and place your envelope inside the black safe box
- Once you are done with your rehearsal pay your rent using the "Space Rental" envelope and place it inside the same box
- Leave the space clean
- **Do not forget to give back the keys at the market!**

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## 2009 Membership Form & Rental Contract

MEMBER # \_\_\_\_\_

\*Please, print out your own copy.

\*Please, type clearly. All fields are required.

NAME \_\_\_\_\_

LAST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE # \_\_\_\_\_ CEL # \_\_\_\_\_

EMAIL \_\_\_\_\_

I, the undersigned, agree to the rental terms and conditions for usage of the Chez Bushwick rehearsal space. I also agree to the penalties (if any) as outlined in this rental contract:

1. To Pay the Hourly Rate of **\$5** US Dollars.
2. To make all payments for usage of rental space on time or to incur a late fee of \$5 per day late.
3. To leave payment in the safe box in the rehearsal space or to arrange a payment schedule with the systems manager (email to: [studio@chezbushwick.net](mailto:studio@chezbushwick.net)).
4. To notify the systems manager no less then **2 weeks** in advance of cancellation of usage of rehearsal space or to be charged for the time missed.
5. To pick up and leave keys promptly from "Brooklyn's Natural" on 49 Bogart Street.
6. To clean up any mess I may have left in the studio space, and to report right away to the systems manager at **718.418.4405** or [studio@chezbushwick.net](mailto:studio@chezbushwick.net) if I enter the space and it is left in disrepair (i.e. benches not put back, pillows not stacked nicely, chairs not folded and put away, cups and such not thrown away).

I'm paying:       daily                       weekly                       monthly

I'm paying by:       cash                       check

**PLEASE EMAIL [studio@chezbushwick.net](mailto:studio@chezbushwick.net)  
IF YOU ARE CHANGING YOUR PAYMENT METHOD**

I agree to become a Member of Chez Bushwick. Here enclosed is my Membership fee for one year of **\$5**.

Agreed to and Signed:

\_\_\_\_\_  
Renter

\_\_\_\_\_  
Date

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## Renters Survey

Please take a few moments to answer the questions below. We appreciate your feedback!

PART I. CHEZ BUSHWICK is dedicated to the advancement of interdisciplinary art and performance, with a strong focus on new choreography.

1. How did you hear about Chez Bushwick?

- Poster/Flyer/Brochure
- Word of Mouth
- Chez Bushwick Email
- Facebook
- Press review or article
- www.chezbushwick.net
- Other website \_\_\_\_\_
- Other \_\_\_\_\_

2. Have you ever attended an event or performance at Chez Bushwick?  YES  NO

3. If you answered 'yes' to Question 2 above, please tell us which Chez Bushwick event(s) you've attended.

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4. Describe what kinds of events you would like to see Chez Bushwick offer:

- Events \_\_\_\_\_
- Performances \_\_\_\_\_
- Workshops \_\_\_\_\_
- Classes \_\_\_\_\_
- Lectures/Salons \_\_\_\_\_
- Screenings \_\_\_\_\_
- Other \_\_\_\_\_

5. Which type of art/performance events do you most frequently attend & in what borough?

- Theater \_\_\_\_\_
- Visual art/exhibitions \_\_\_\_\_
- Dance/movement & performance \_\_\_\_\_
- Films/screenings \_\_\_\_\_
- Music \_\_\_\_\_
- None \_\_\_\_\_
- Other, please explain \_\_\_\_\_

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6. Please list the New York performance venues you have enjoyed visiting this past year:

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7. Have you rented studio space at Chez Bushwick before?  YES  NO

8. Would you like to receive more information about Chez Bushwick artists, events and programs?  
 YES  NO

If yes write here your e-mail address \_\_\_\_\_

Also, please friend us on Facebook and receive invitations to our events!

\* \* \*

**PART II.** Chez Bushwick runs an initiative called CAPITAL B, which is a neighborhood coalition that uses the arts to create positive social change. Please take a moment to share with us your ideas for how to ensure Bushwick can sustain an arts-rich community.

**My age is**  14-18  19-25  26-35  36-45  
 46-55  56-65  65 +

**Occupation(s)** \_\_\_\_\_

**Language(s) spoken** \_\_\_\_\_

**GROUP/ORGANIZATIONAL AFFILIATION(S)**

[e.g. church, neighborhood group, community organization, school, co-op]

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1. What neighborhood do you live in? How long have you lived there?

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2. Do you have a lease?  YES  NO

3. Do you work and live in the same space?  YES  NO  
If yes, is the space zoned for this?  YES  NO

4. Will you be able to/want to renew your lease when it expires?  YES  NO

5. Did you leave your last work space for any of the following reasons?

- Landlord raised the rent
- Property sold to a new owner/developer
- Property was to be converted or renovated into \_\_\_\_\_
- Other, please explain \_\_\_\_\_

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6. Did you leave your last home for any of the following reasons?

- Landlord raised the rent
- Property sold to a new owner/developer
- Property was to be converted or renovated into \_\_\_\_\_
- Other, please explain \_\_\_\_\_

7. What type of space(s) do you need for your artistic practice?

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8. Whom do you collaborate with and how?

[e.g. arts organizations, other artists, local businesses, schools, neighbors, non-profits, etc.]

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9. How do you share your work with the community?

[e.g. school programs, public performances, workshops, installations, events, festivals, etc.]

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10. What NEW communities do you wish to reach out to? How will you engage them?

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11. What kind of support do you need to sustain and enhance your art/organization?

[e.g. Support could take the form of capacity-building, training, space, funds, membership/audience, staffing, mentorship, policy or zoning changes, better public relations/outreach, increased partnerships, etc.]

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12. Who do you think you are?

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Do you want to receive updates from CAPITAL B?

YES  NO

Do you want to attend the next CAPITAL B open community meeting?

YES  NO

**Thank you!**

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